

**AGREEMENT FOR
HUTCHINSON COUNTY COMMUNITY COLLEGE
TO OFFER THE
ASSOCIATE OF APPLIED SCIENCE DEGREE
IN PARTNERSHIP WITH
SEWARD COUNTY COMMUNITY COLLEGE/AREA TECHNICAL SCHOOL**

This Agreement, effective the date of execution, by and between Hutchinson Community College, Hutchinson, Kansas (“HCC”) and Seward County Community College/Area Technical School, Liberal, Kansas (“SCCC/ATS”).

I. Purpose of Agreement

- A. Through mutual collaboration SCCC/ATS and HCC will provide courses which enable students to complete an AAS degree.
- B. The AAS degree may be offered at either SCCC/ATS, HCC, or at both colleges.
- C. Courses may be offered through distance delivery or through cooperative arrangement offered at sites agreed upon by both institutions.
- D. The agreement is not intended to hinder or prevent either college from pursuing the development, design, and implementation of new instructional programs.
- E. This agreement is not intended to hinder or prevent either college from implementing cooperative arrangements with other colleges in providing associate degree level courses.

II. Degree and course design

- A. Courses offered through this partnership agreement will be subject to policies, regulations, and procedures as outlined by the individual college’s Board policies, institutional policies, appropriate accrediting agencies, and the Kansas Board of Regents.
- B. Degrees and courses will be developed through collaboration and communication between the chief academic officers at SCCC/ATS and HCC.

- C. SCCC/ATS and HCC will coordinate the development of courses which are applicable to degree programs developed through this agreement in an effort to best serve the constituents of both colleges.
- D. SCCC/ATS and HCC will offer duplicative courses which have been approved by the Kansas Board of Regents if those courses have been offered by the colleges prior to this agreement.
- E. Both SCCC/ATS and HCC reserve the right to investigate, develop, and seek Kansas Board of Regents approval to offer Associate of Applied Science degrees that meet the employment and industry expectations of their respective economic regions (southwest Kansas and central Kansas respectively). However, both colleges will attempt to collaborate on such degrees in a manner with effective instruction and resource efficiencies.

III. HCC Obligations

- A. HCC agrees to employ instructors and staff as required for degree programs offered by HCC as part of this agreement.
- B. HCC will bear the cost of instruction for students in the degree programs offered by HCC as part of this agreement.
- C. HCC will insure that graduates from the degree programs offered at SCCC/ATS will be eligible to participate in graduation ceremonies at either or both institutions.
- D. HCC will be responsible for all accreditations as may be required by the Kansas Board of Regents, NCA-HLC and CAHIIM.

- E. HCC and SCCC/ATS will work cooperatively with clinical affiliate sites to ensure that documentation and communication between all parties meets national accreditation standards.
- F. HCC will provide support services for students in a collaborative degree program as they would for any other student at HCC (e.g., counseling, bookstore, student union, student activities, and academic advising). However, if the student requires special accommodations and is not enrolled in a course through HCC, those services will be provided at a cost agreed upon by SCCC/ATS and will be the responsibility of SCCC/ATS.

IV. SCCC/ATS/ATS Obligations

- A. SCCC/ATS agrees to employ instructors and staff as required for degree programs offered by SCCC/ATS as part of this agreement.
- B. SCCC/ATS will bear the cost of instruction for students in the degree programs offered by SCCC/ATS as part of this agreement.
- C. SCCC/ATS will insure that graduates from the degree programs offered at HCC will be eligible to participate in graduation ceremonies at either or both institutions.
- D. SCCC/ATS will be responsible for all accreditations as may be required by the Kansas Board of Regents, NCA-HLC, and specialized industry accrediting agencies as appropriate for the degree program.
- E. HCC and SCCC/ATS will work cooperatively with clinical affiliate sites to ensure that documentation and communication between all parties meets national accreditation standards.

F. SCCC/ATS will provide support services for students in a collaborative degree program as they would for any other student at SCCC/ATS (e.g., counseling, bookstore, student union, student activities, and academic advising). However, if the student requires special accommodations and is not enrolled in a course through SCCC/ATS those services will be provided at a cost agreed upon by HCC and will be the responsibility of HCC.

V. Mutual Benefits and Responsibilities

- A. Prior to admission the colleges will agree as to which courses will be offered by the individual college for purposes of student data management and collection of state aid, tuition and student fees.
- B. Both colleges will recruit and will be entitled to retain all state aid, tuition and student fees for all general education courses offered at either college.
- C. Students will be responsible for payment of course tuition, fees, and specialized course material fees (including lab fees, books, exam fees, etc. as determined by each college for the courses offered by that college).
- D. The schedule and calendar for each degree program will be determined on an annual basis and approved by both colleges.
- E. HCC and SCCC/ATS will work cooperatively to implement and conduct the Program. Areas of disagreement will be resolved by the Presidents of the Colleges or their designees.
- F. Student issues for the degree program courses will be resolved using the procedures of the respective college catalog and student handbooks for student grievances and appeals.

VI. Program Discontinuation

- A. If either HCC or SCCC/ATS wish to discontinue a degree program after it is implemented, the party wishing to discontinue must notify the other party in writing 18 months prior to the last academic year of the Program. For instance, if HCC decides to discontinue the Program effective June 1, 2013, HCC will notify SCCC/ATS on or before December 1, 2011. Discontinuation of the Program will be subject to the provisions of this section.
- B. Fulltime students enrolled in the Program at the time of discontinuation will have the opportunity to complete the full program offered in the curriculum.
- C. Those students who are attending on a part-time basis will be provided opportunities to complete the program if appropriate and reasonable provisions can be made by both HCC and SCCC/ATS. Reasonable considerations will include arrangements for clinical experiences as well as consideration of the student's academic performance in the program.

VII. Miscellaneous

- A. This Agreement is subject to approval by the Board of Trustees by each party.
- B. This Agreement shall be construed and enforced in accordance with the laws of the State of Kansas.
- C. HCC faculty members, support staff and other personnel employed by HCC for the Program shall not be considered employees of SCCC/ATS and all employment matters for such employees shall be the responsibility of and under the control of HCC in accordance with its policies and rules, notwithstanding provisions for reimbursement of costs by SCCC/ATS. Other faculty members, support staff and

employees of SCCC/ATS whether performing duties ancillary or related to the Program, shall be considered employees of SCCC/ATS and will be the sole responsibility of and under the control of SCCC/ATS pursuant to its policies and rules.

- D. SCCC/ATS faculty members, support staff and other personnel employed by SCCC/ATS for a degree program shall not be considered employees of HCC and all employment matters for such employees shall be the responsibility of and under the control of SCCC/ATS in accordance with its policies and rules, notwithstanding provisions for reimbursement of costs by HCC. Other faculty members, support staff and employees of HCC whether performing duties ancillary or related to the Program, shall be considered employees of HCC and will be the sole responsibility of and under the control of HCC pursuant to its policies and rules.
- E. Agreement for cooperative clinical training for students will be between HCC, SCCC/ATS, and the cooperating agency, as part of the appropriate program accreditation requirements.
- F. Each party hereto shall agree to indemnify the other for, and hold the other harmless from, any and all claims, demands, liabilities, actions, suits or proceedings of any kind or nature whatsoever asserted or claimed by or on behalf of any third parties including, but not limited to student participating hereunder on account of activities or services, or both, arising out of related or incidental to, conduct of the Program, except to the extent that any claim, demand, liability, action, suit or proceeding is the result of an act or omission on the part of the one to be indemnified.

G. This Agreement supersedes any and all other agreements between the parties hereto and represents the entire Agreement. The terms of the Agreement can be altered or modified only by written instrument signed by the parties hereto.

H. The term of this Agreement shall continue until discontinuation as provided in Section IV above.

Date: 4/1/11

~~HUTCHINSON~~ COMMUNITY COLLEGE
PRESIDENT

Josely Dyer
CHAIR, BOARD OF TRUSTEES

Date: 3/30/2011

SEWARD COUNTY COMMUNITY
COLLEGE/AREA TECHNICAL SCHOOL
PRESIDENT

Ron Olin
CHAIR, BOARD OF TRUSTEES

Medical Laboratory Technician (MLT) Program

<u>MLT Courses Offered by SCCC/ATS</u>		<u>MLT Courses Offered by HCC</u>	
Introduction to Medical Technology	2	English Composition	3
Basic Immunology	3	Public Speaking	3
Pathogenic Microbiology	3	Human Anatomy & Physiology	6
Hematology and Coagulation	3	General Chemistry (at the College Chemistry I level)	5
Body Fluids	2	General Microbiology	4
Blood Bank and Serology	3	General Psychology	3
Clinical Chemistry	3	Introduction to Medical Technology Lab	1
		Pathogenic Microbiology lab	3
		Hematology and Coagulation Lab	3
		Blood Bank and Serology Lab	2
		Clinical Chemistry Lab	2
		Body Fluids Lab	1
		Advanced Clinical Practicum	7
Total Credit Hours offered by SCCC/ATS	19	Total Credit Hours offered by HCC	47